



ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT  
NOMINATION CONTESTANT FINANCIAL STATEMENT

**FINAL**

Period from 12 / 04 / 2017 to 12 / 20 / 2018 Note 1  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT

Peter Guthrie

NAME OF REGISTERED POLITICAL PARTY

UCP

NAME OF ELECTORAL DIVISION

Airdrie-Cochrane

ED No.

47

REVENUE FOR REPORTING PERIOD

RECEIPTED CONTRIBUTIONS

	Valued	Money	Totals
1 Contributions of \$250.00 or less	\$ -	\$ 1,000.00	\$ 1,000.00
2 Contributions of \$250.01 and greater	-	8,400.00	8,400.00
3 TOTAL (lines 1 and 2)	\$ -	\$ 9,400.00	\$ 9,400.00

FUND-RAISING & OTHER REVENUE

4 Fund-raising functions		\$ 375.00
5 Transfers received		-
6 Other income		2,000.00
7 TOTAL (lines 4, 5 and 6)		\$ 2,375.00
8 TOTAL REVENUE (lines 3 and 7)		\$ 11,775.00

EXPENSES FOR REPORTING PERIOD

	Totals
9 Nomination contestant fee / deposit	\$ 2,000.00
10 Election expenses subject to spending limit	8,870.29
11 Expenses not subject to spending limit	-
12 Transfers issued	-
13 TOTAL EXPENSES (lines 9, 10, 11 and 12)	\$ 10,870.29

SURPLUS (DEFICIT) FOR REPORTING PERIOD

	Totals
14 TOTAL REVENUE (line 8)	\$ 11,775.00
15 TOTAL EXPENSES (line 13)	\$ 10,870.29
16 SURPLUS (DEFICIT) (line 14 less line 15)	\$ 904.71

STATEMENT OF ASSETS AND LIABILITIES

ASSETS

	Totals
17 Cash on deposit	\$ 904.71
18 Petty cash & other funds	-
19 Accounts receivable	-
20 Bonds, stocks and securities	-
21 Other assets at cost	-
22 TOTAL (lines 17 to 21)	\$ 904.71

LIABILITIES

	Totals
23 Funds on loan	\$ -
24 Accounts payable to suppliers	-
25 Debts incurred but not yet billed	-
26 Other liabilities	-
27 TOTAL (lines 23 to 26)	\$ -

28 NET ASSETS (LIABILITIES) (line 22 less line 27) Must equal line 16	\$ 904.71
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## ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT

## NOMINATION CONTESTANT FINANCIAL STATEMENT

**Audit Review Working Paper**Period from 12 / 04 / 2017 to 12 / 20 / 2018  
mm / dd / yyyy mm / dd / yyyy

NAME OF REGISTERED NOMINATION CONTESTANT

Peter Guthrie

NAME OF REGISTERED POLITICAL PARTY

UCP

NAME OF ELECTORAL DIVISION

Airdrie-Cochrane

ED No.

47

## REVENUE FOR REPORTING PERIOD

RECEIPTED CONTRIBUTION	Valued			Money			Totals		
	Orig.	Adjust.	Final	Orig.	Adjust.	Final	Orig.	Adjust.	Final
1 Contributions of \$250.00 or less			-	1,000.00		1,000.00	1,000.00		1,000.00
2 Contributions of \$250.01 and greater			-	8,400.00		8,400.00	8,400.00		8,400.00
3 TOTAL (lines 1 and 2)		0.00	-	9,400.00	0.00	9,400.00	9,400.00	0.00	9,400.00
FUND-RAISING & OTHER REVENUE							Orig.	Adjust.	Final
4 Fund-raising functions							375.00		375.00
5 Transfers received									-
6 Other income								+2,000.00	2,000.00
7 TOTAL (lines 4, 5 and 6)							375.00	+2,000.00	2,375.00
8 TOTAL REVENUE (lines 3 and 7)							9,775.00	+2,000.00	11,775.00

## EXPENSES FOR REPORTING PERIOD

	Orig.	Adjust.	Final
9 Nomination contestant fee / deposit		+2,000.00	2,000.00
10 Election expenses subject to spending limit	8,870.29		8,870.29
11 Expenses not subject to spending limit			-
12 Transfers issued			-
13 TOTAL EXPENSES (lines 9, 10, 11 and 12)	8,870.29	+2,000.00	10,870.29

## SURPLUS (DEFICIT) FOR REPORTING PERIOD

	Orig.	Adjust.	Final
14 TOTAL REVENUE (line 8)	9,775.00	+2,000.00	11,775.00
15 TOTAL EXPENSES (line 13)	8,870.29	+2,000.00	10,870.29
16 SURPLUS (DEFICIT) (line 14 less line 15)	904.71	0.00	904.71

## STATEMENT OF ASSETS AND LIABILITIES

ASSETS				LIABILITIES			
	<u>Orig.</u>	<u>Adjust.</u>	<u>Final</u>		<u>Orig.</u>	<u>Adjust.</u>	<u>Final</u>
17 Cash on deposit	904.71		904.71	23 Funds on loan			-
18 Petty cash & other funds			-	24 Accounts payable to suppliers			-
19 Accounts receivable			-	25 Debts incurred but not yet billed			-
20 Bonds, stocks and securities			-	26 Other liabilities			-
21 Other assets at cost			-				
22 TOTAL (lines 17 to 21)	904.71	0.00	904.71	27 TOTAL (lines 23 to 26)			-
28 NET ASSETS (LIABILITIES) (line 22 less line 27) Must equal line 16					904.71	0.00	904.71

## Comments from Elections Alberta:

Brought \$2000.00 contestant fee/deposit into lines 6 and 9.



**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT  
NOMINATION CONTESTANT FINANCIAL STATEMENT**

FORM NC-FS-01 Page 1 of 2

Period from 12 / 04 / 2017 to 12 / 20 / 2018 Note 1  
mm / dd / yyyy mm / dd / yyyy

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NAME OF REGISTERED NOMINATION CONTESTANT

**Peter Guthrie**

NAME OF REGISTERED POLITICAL PARTY

**UNITED Conservative Party (UCP)**

NAME OF ELECTORAL DIVISION

**Airdrie - Cochrane (A-C)**

ED No.

**47****REVENUE FOR REPORTING PERIOD****RECEIPTED CONTRIBUTIONS**

	<u>Valued</u>	<u>Money</u>	<u>Totals</u>
1 Contributions of \$250.00 or less	\$ 0	\$ 1,000.00	\$ 1,000.00
2 Contributions of \$250.01 and greater	0	8400.00	8,400.00
3 TOTAL (lines 1 and 2)	\$ 0.00	\$ 9,400.00	\$ 9,400.00

**FUND-RAISING & OTHER REVENUE**

4 Fund-raising functions (attach Form NC-FS-S01)	\$ 375.00
5 Transfers received (attach Form NC-FS-S02)	0.00
6 Other income (attach Form NC-FS-S03)	0.00
7 TOTAL (lines 4, 5 and 6)	\$ 375.00
8 TOTAL REVENUE (lines 3 and 7)	\$ 9,775.00

**EXPENSES FOR REPORTING PERIOD**

	<u>Totals</u>
9 Nomination contestant fee / deposit (attach Form NC-FS-S04)	\$ 0.00
10 Election expenses subject to spending limit (attach Form NC-FS-S05)	8,870.29
11 Expenses not subject to spending limit (attach Form NC-FS-S06)	0.00
12 Transfers issued (attach Form NC-FS-S02)	0.00
13 TOTAL EXPENSES (lines 9, 10, 11 and 12)	\$ 8,870.29

**SURPLUS (DEFICIT) FOR REPORTING PERIOD**

	<u>Totals</u>
14 TOTAL REVENUE (line 8)	\$ 9,775.00
15 TOTAL EXPENSES (line 13)	\$ 8,870.29
16 SURPLUS (DEFICIT) (line 14 less line 15)	\$ 904.71

**STATEMENT OF ASSETS AND LIABILITIES****ASSETS**

	<u>Totals</u>
17 Cash on deposit	\$ 904.71
18 Petty cash & other funds	0.00
19 Accounts receivable (attach Form NC-FS-S07)	0.00
20 Bonds, stocks and securities	0.00
21 Other assets at cost (attach Form NC-FS-S08)	0.00
22 TOTAL (lines 17 to 21)	\$ 904.71

**LIABILITIES**

	<u>Totals</u>
23 Funds on loan (attach Form NC-FS-S09)	\$ 0.00
24 Accounts payable to suppliers (attach Form NC-FS-S10)	0.00
25 Debts incurred but not yet billed (attach Form NC-FS-S11)	0.00
26 Other liabilities (attach Form NC-FS-S12)	0.00
27 TOTAL (lines 23 to 26)	\$ 0.00

28 NET ASSETS (LIABILITIES) (line 22 less line 27) Must equal line 16	\$ 904.71
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ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT  
NOMINATION CONTESTANT FINANCIAL STATEMENT

FORM NC-FS-01 Page 2 of 2

Period from 12 / 04 / 2017 to 12 / 20 / 2018  
mm / dd / yyyy mm / dd / yyyy

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NAME OF REGISTERED NOMINATION CONTESTANT

Peter Guthrie

NAME OF REGISTERED POLITICAL PARTY

UCP

NAME OF ELECTORAL DIVISION

A-C

ED No.

47

ATTESTATION OF CHIEF FINANCIAL OFFICER

CONFIRMATION OF DOCUMENTS ATTACHED TO THIS FINANCIAL STATEMENT

The following documents are attached as applicable:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Copies of all bank account statements for the reporting period | <input checked="" type="checkbox"/> Accounts Receivable (NC-FS-S07)               |
| <input checked="" type="checkbox"/> Fund-raising Functions (NC-FS-S01)                             | <input checked="" type="checkbox"/> Other Assets (NC-FS-S08)                      |
| <input checked="" type="checkbox"/> Transfer Detail (NC-FS-S02)                                    | <input checked="" type="checkbox"/> Funds on Loan (NC-FS-S09)                     |
| <input checked="" type="checkbox"/> Other Income (NC-FS-S03)                                       | <input checked="" type="checkbox"/> Accounts Payable (NC-FS-S10)                  |
| <input checked="" type="checkbox"/> Fees and Deposits (NC-FS-S04)                                  | <input checked="" type="checkbox"/> Debts Incurred But Not Yet Billed (NC-FS-S11) |
| <input checked="" type="checkbox"/> Election Expenses Subject to Spending Limit (NC-FS-S05)        | <input checked="" type="checkbox"/> Other Liabilities (NC-FS-S12)                 |
| <input checked="" type="checkbox"/> Expenses Not Subject to Spending Limit (NC-FS-S06)             |   |

CONFIRMATION OF CONTRIBUTION REPORTING AND ISSUANCE OF OFFICIAL CONTRIBUTION RECEIPTS

The following tasks are completed as applicable:

- ☒ Using the Online Financial System (OFS), I have recorded and confirmed all contributions accepted by this nomination contestant's campaign.
- ☒ Using OFS, I have issued official contribution receipts to all contributors.
- ☒ I have recorded on lines 1 and 2 of this financial statement, amounts that agree with the receipted contributions recorded and confirmed in OFS.
- ☒ No contributions were accepted by this nomination contestant's campaign; I have recorded nil on lines 1 and 2 of this financial statement.

As a Chief Financial Officer registered under the *Election Finances and Contributions Disclosure Act*:

- I certify that this financial statement and attachments accurately and completely reflect all financial transactions of the nomination contestant's campaign;
- I understand that Elections Alberta will maintain and make public, a list of contributors who contributed over \$250 in aggregate, based on the contribution information in OFS; and
- I understand that failure to record all contributions and issue official contribution receipts by the filing deadline will result in an incomplete/late financial filing subject to an automatic late filing fee and possible further penalties.

▶ Teresa Guthrie

Print Name

Original signed by position holder

11 / 28 / 2018

mm / dd / yyyy

ATTESTATION OF NOMINATION CONTESTANT

As a Nomination Contestant registered under the *Election Finances and Contributions Disclosure Act*:

- I certify that this financial statement and attachments accurately and completely reflect all financial transactions of my nomination campaign;
- I understand that Elections Alberta will maintain and make public, a list of contributors who contributed over \$250 in aggregate, based on the contribution information in OFS; and
- I understand that failure to record all contributions and issue official contribution receipts by the filing deadline will result in an incomplete/late financial filing subject to an automatic late filing fee and possible further penalties.

▶ Peter Guthrie

Print Name

Original signed by position holder

11 / 28 / 2018

mm / dd / yyyy

NOTES

1. The campaign period starts on the nomination contestant's effective registration date, and ends 2 months after the date of selection / conclusion of the contest. If the contestant withdrew or was not accepted by the party / constituency association, the contestant's campaign period ends earlier; that is, on the date of withdrawal or the date the contestant was not accepted.
2. This financial statement and attachments must be received at Elections Alberta by 4:30 pm 4 months after the date of selection / conclusion of the contest, or 4 months after the contestant withdraws or was not accepted by the party / constituency association, as the case may be.

FORWARD SIGNED ORIGINAL TO ELECTIONS ALBERTA

Suite 100, 11510 Kingsway NW, Edmonton, AB T5G 2Y5

Phone: 780.427.7191 Toll-free: 310.0000 then 780.427.7191 Email: [finance@elections.ab.ca](mailto:finance@elections.ab.ca)

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**ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT**  
**ELECTION EXPENSES SUBJECT TO SPENDING LIMIT**  
**SUMMARY REPORT**

**FORM NC-FS-S05**

Period from 12 / 04 / 2017 to 12 / 20 / 2018  
mm / dd / yyyy mm / dd / yyyy

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chief electoral officer

NAME OF REGISTERED NOMINATION CONTESTANT <b>Peter Guthrie</b>	PARTY ABBREV. <b>UCP</b>	NAME OF ELECTORAL DIVISION <b>A-C</b>	ED No. <b>47</b>
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Expense Type	Sub-Total	Schedule Attached?
① Advertising, posters, pamphlets, and promotional	\$ 8,018.29	NC-FS-S05-SS01 <input type="checkbox"/>
② Furniture and equipment rental	\$ 0.00	NC-FS-S05-SS02 <input type="checkbox"/>
③ Honoraria and salaries	\$ 300.00	NC-FS-S05-SS03 <input type="checkbox"/>
④ Office occupancy (rent, utilities), meeting space, telephone and office supplies	\$ 0.00	NC-FS-S05-SS04 <input type="checkbox"/>
⑤ Polling (opinion surveys, market research)	\$ 0.00	NC-FS-S05-SS05 <input type="checkbox"/>
⑥ Signs / structural support	\$ 252.00	NC-FS-S05-SS06 <input type="checkbox"/>
⑦ Other expenses	\$ 300.00	NC-FS-S05-SS07 <input type="checkbox"/>
<b>(must agree with financial statement line 10) TOTAL</b>		<b>\$ 8,870.29</b>

**NOTES**

1. The above election expenses incurred by the nomination contestant are subject to spending limits prescribed by sections 41.1 and 41.4 of the EFCDA (see below for details).
2. This schedule is an official component of the Nomination Contestant Campaign Return. All attestations as to the accuracy of the Nomination Contestant Campaign Return apply equally to this attachment.

**EFCDA PART 5.1 MAXIMUM EXPENSE LIMITS (EXCERPT)**

**Election expenses**

**41.1(1)** In this Part, "election expense", subject to this Part, means any expense incurred, or non-monetary contribution received,

(a) by a registered party, registered constituency association or registered candidate, to the extent that the real property, goods or services that the expense was incurred for, or that were received as a non-monetary contribution, are used to directly promote or oppose a registered party, its leader or a candidate during an election period;

(b) by a nomination contestant, to the extent that the real property, goods or services that the expense was incurred for, or that were received as a non-monetary contribution, are used to directly promote or oppose a nomination contestant during a nomination contest.

(2) For the purposes of this section, the use of goods in a 2nd or subsequent election is a non-monetary contribution.

(3) An election expense referred to in subsection (1) includes an expense incurred for, or a non-monetary contribution in relation to,

(a) the production of advertising or promotional material,

(b) the distribution, broadcast or publication of advertising or promotional material in any media or by any other means during the election period, including by the use of a capital asset,

(c) the payment of remuneration and expenses to or on behalf of a person for the person's services as a chief financial officer or in any other capacity,

(d) securing a meeting space, or

(e) the conduct of election surveys or other surveys or research during an election period.

(4) In this section, "expense incurred" means an expense that is incurred, whether it is paid or unpaid.

**Election expense limits — nomination contestants**

**41.4(1)** No registered nomination contestant and no chief financial officer of a registered nomination contestant shall incur election expenses in respect of the nomination contest that exceed in the aggregate 20% of a registered candidate's spending limit for an election in that electoral division.

(2) The following expenses are not election expenses for the purposes of subsection (1):

(a) travel expenses reasonably related to the nomination contestant, including meals and accommodation;

(b) a registered nomination contestant's child care expenses;

(c) expenses relating to the provision of care for a person with a physical or mental incapacity for whom the registered nomination contestant normally provides such care;

(d) in the case of a registered nomination contestant who has a disability, additional expenses that are related to the disability;

(e) audit and professional fees necessary for compliance with this Act by the registered nomination contestant;

(f) reasonable incidental expenses incurred by or on behalf of volunteers.





## ELECTION FINANCES AND CONTRIBUTIONS DISCLOSURE ACT

NOMINATION CONTESTANT  
SURPLUS DISTRIBUTION REPORT

FORM NC-SDR-01 Page 1 of 2

Period from 12/04/2017 to 12/20/2018  
mm / dd / yyyy mm / dd / yyyyRECEIVED  
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chief electoral officer

NAME OF REGISTERED NOMINATION CONTESTANT

PETER GUTHRIE

NAME OF REGISTERED POLITICAL PARTY

United Conservative Party

NAME OF ELECTORAL DIVISION

Airdrie - Cochrane

ED No.

47

DEADLINE FOR SUBMITTING NOMINATION CONTESTANT CAMPAIGN RETURN (4 months after date of candidate selection)

02/20/2019

DEADLINE FOR SUBMITTING SURPLUS DISTRIBUTION REPORT (30 days after deadline for submission of Nomination Contestant Campaign Return)

03/20/2019

## SURPLUS AMOUNT

① STARTING SURPLUS (must equal line 16 of Nomination Contestant Financial Statement)

Totals  
\$ 904.71

## SURPLUS DISTRIBUTIONS

② Held for candidacy

Totals  
\$ 904.71

③ Transfers issued (attach Form NC-SDR-S02)

-

④ Contributions returned to contributors (attach Form NC-SDR-S02.1)

-

⑤ Paid to Chief Electoral Officer (attach cheque payable to Government of Alberta)

-

⑥ TOTAL DISTRIBUTIONS (lines 2, 3, 4, and 5)

\$ 904.71

## CLOSING BALANCE

⑦ STARTING SURPLUS (line 1)

Totals  
\$ 904.71

⑧ TOTAL DISTRIBUTIONS (line 6)

\$ 904.71

⑨ CLOSING BALANCE (line 7 less line 8, should be \$0.00)

\$ 0.00

## DOCUMENTS TO BE ATTACHED TO THIS FINANCIAL STATEMENT

Attached?

1. Bank statements from the end of the campaign period until the full distribution of any and all surplus funds.  
Print-outs of online statements are acceptable.

2. Copies of cheques for returned contributions, if applicable.



3. Cheque payable to Government of Alberta, if applicable.



4. Forms: Transfer Detail (NC-SDR-S02)



Returned Contributions (NC-SDR-S02.1)



## ATTESTATION OF CHIEF FINANCIAL OFFICER AND NOMINATION CONTESTANT

This is to certify that, to the best of my knowledge, this surplus distribution report and attachments accurately and completely  
reflect all financial transactions of the above named nomination contestant.

Chief Financial Officer:

TERESA GUTHRIE

Print Name

Original signed by position holder

11/28/2018

mm / dd / yyyy

Nomination Contestant:

PETER GUTHRIE

Print Name

Original signed by position holder

11/28/2018

mm / dd / yyyy

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